



Stage Set Up Sheet

Please type or print. Use separate sheet for each ensemble.

Ensemble Name: _____
 School Name: _____
 Director's Name: _____ City/State: _____
 Director's Cell: _____ *Cell used for emergency only—please provide*
 Festival Date: _____ # of Performers: _____

Please indicate equipment needed.

Contact Forum immediately with special requests - additional equipment is never guaranteed

_____ Tympani (<i>maximum of 4</i>)	_____ Grand Piano (indicate placement)
_____ Bass Drum (<i>Bring your own mallets</i>)	_____ Number of microphones (<i>max of 6</i>)
_____ Xylophone (<i>Bring your proper mallets</i>)	_____ Flash Drive Playback
_____ Chimes	_____ Number of choral risers (<i>3-step</i>)

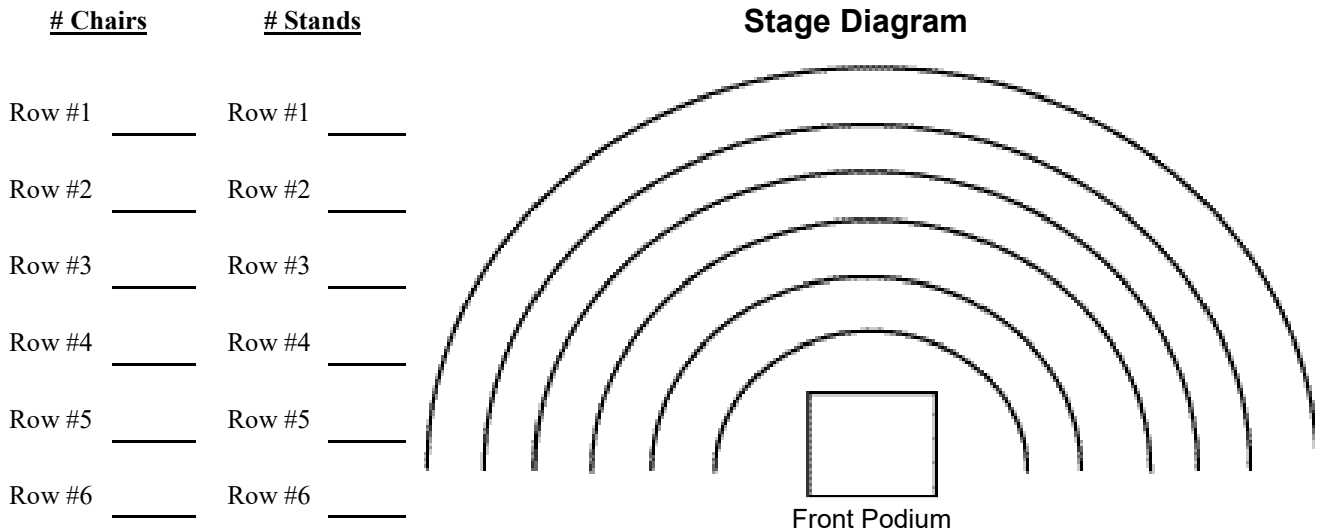
Please check one option below:

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_____ My ensemble will perform for a rating	_____ My ensemble will perform for comments only.
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For Instrumental Directors Only:

On the diagram below, please indicate the placement and number of chairs and stands in each row, the location of all percussion, and any other information that would assist in your performance set-up.



Please return your completed Set Up Sheet 30 days prior to festival date to office@forummusicfestivals.com